



Union County Community Health Advisory Council

Affiliated Organizations

Lake Butler Hand Surgery Center and Hospital
Dr. Martha Lloyd
Union County School System
Union County Board of County Commissioners
Union County Community Health Advisory Council
Union County Tobacco Free Partnership
Union County Health Department
New River Community Health Care Center Board of Directors
Union County Library System

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**The Union County Community Health Advisory Council
Embraces the following mission and vision**

VISION

To make Union County the healthiest in Florida

MISSION

**To identify, address, and act upon key health issues to improve
the health of the community as a whole.**

Executive Summary

The Union County Community Health Advisory Council is pleased to present the following Community Health Improvement Plan (CHIP) to county residents, community organizations, civic groups, and policy makers after engaging in a four year strategic planning process.

This process, Mobilizing for Action through Planning and Partnerships (MAPP) was developed by the National Association of County and City Health Officials and the Centers for Disease Control and Prevention. The purpose of using the MAPP process is to improve the health of communities. MAPP helps communities develop and achieve a shared vision for a healthy, sustainable quality of life.

The Union County Health Department in partnership with Well Florida Council (Health Planning Council) and the DOH Office of Rural Health conducted a community needs assessment in 2007. This data included focus groups to receive input from five community groups as well as leaders in Union County. The result of the assessment included forums to share the information and determine priority areas to focus on to improve the health status of people in Union County.

A primary issue reflected in the data and the focus groups was access to care both primary and secondary medical within the county. A community health advisory council was initiated in the spring of 2008 to establish a grassroots organization of people involved in improving the health status in Union County. At monthly meetings, facilitated discussion was held with the assistance of Well Florida Council

to develop a vision and mission for the group and set in action our goal to improve the health status of people in Union County.

In 2010, the first University of Wisconsin County Health Rankings funded by Robert Wood Johnson were released and Union County was the 67th worst county in health factors and health behaviors. Subsequent rankings have kept Union County in 67th place for 2011 and 2012

The Union County Community Health Advisory Council continued to meet monthly with the goal of initially developing a countywide resource manual depicting services that were available within Union County. The initial printing of the manual was released in late 2009 and was printed a second time in 2010 for distribution to the community members. In addition, the establishment of a community food bank was facilitated by the Advisory Council.

In December, 2010, the Union County Health Department in conjunction with the non-profit board, New River Community Health Care, Inc. applied for funding for a New Access Point (NAP) Federally Qualified Health Center (FQHC) for Union County. The response from the community partners and leaders was overwhelmingly supportive of this initiative.

*Local Health System Assessment—*measured the capacity of the local health system to carry out essential health services.

In the summer of 2011, the community needs assessment data was updated by Well Florida Council and the health

department conducted sessions with community leaders and partners to assess the public health system and the strengths and challenges within Union County.

Forces of Change—identified the forces that are occurring that may affect Union County or the local health system.

The Union County Health Department/New River Board also applied for Look-Alike FQHC status in March, 2011 to further reinforce our desire to be a fully functional FQHC for Union County. In June, 2012 2011, the Union County Health Department/New River Community Health

Care Board was notified that we had been funded as of June 1, 2012 for a two year period. The funds will allow an expansion of primary care services within Union County.

Community Themes and Strengths—identified themes of interest that engage the community, like residents' perceptions about quality of life and community resources.

In conjunction with the information compiled and updated over the past four years, the Union County Community Health Advisory Council has created the first Community Health Improvement Plan for Union County.

Strategic Priority

Access to effective, efficient, and comprehensive personal health services.

Goal 1

All persons living in Union County will have access to high quality, affordable health care throughout the continuum of life.

Strategies

- **Develop ongoing funding sources to ensure primary care services are accessible for all.**
- **Conduct outreach activities to provide information to the public on services that are available within the county.**

Objectives

- **By Dec., 2012 have a federally qualified health center in Union County to increase access to care (New River Community Health Care Center).**
- **By 2013 have ongoing community education in a variety of locations promoting healthy behaviors among the people in Union County.**
- **By 2014, the number of people in Union County not accessing care will be reduced by 20%.**
- **By 2013, reduce the number of hospitalizations for people living in Union County.**

Strategic Priority

To decrease the burden of chronic diseases by decreasing the prevalence of obesity.

Goal 2

To reduce the rate of obesity in Union County.

Strategies

- **Provide evidence based, health education and outreach services to improve health outcomes**
- **Expand the number of community partners that adopt promotion of healthy behaviors as a priority for the organization**
- **Increase access to healthy food choices**

Objectives

- **Conduct at least three community education activities utilizing a wide range of partners on a routine basis in various locations within the county.**
- **Partner with at least five faith based organizations to encourage healthy food choices.**
- **Promote healthy behaviors through monthly news articles in at least two settings.**

Strategic Priority

To reduce the incident of teen births and sexually transmitted diseases in Union County

Goal 3

To promote healthy family relationships including parenting skills in Union County.

Strategies

- **Provide evidence based outreach services in the school and community setting to increase awareness about healthy relationships.**
- **Conduct community wide seminars for adults in Union County on various topics that enhance and promote healthy family relationships.**

Objectives

- **By 2013 provide educational interventions in at least three community settings on awareness and prevention strategies for reducing teen pregnancy and promotion of healthy relationships.**
- **By 2013 provide information on health statistics relevant to healthy relationships for at least five organizations to include businesses, community agencies, faith based organizations and avenues for support for family issues.**
- **By 2014, reduce the rate of teen births among youth 15-17 years of age by 5% in Union**

2013 CHIP Update Addendum Material

Update Overview

The focus of the 2013 update of the Union County Community Health Improvement Plan was to bring the plan into alignment with Public Health Accreditation Board standards for community health improvement planning. As such, the update includes the following components:

- An update to the goals, strategies and objectives to make them more consistent with the SMART format; that is the goals and strategies are tied to objectives that are **S**pecific, **M**easurable, **A**chievable, **R**ealistic and **T**ime-sensitive.
- Identification for each strategy of potential key leads and partners for implementation.
- Potential performance indicators (or interim measures of success).
- Alignment of goals and objectives of local plan with state and national priorities.
- Potential policy implications or policy actions that may need to be taken for implementation.

The sections that follow detail each of these components.

Updated Goals, Strategies and Objectives

Addendum Table 1 represents the updates to the goals, objectives and strategies from the 2012 CHIP process as well as the addition of performance measures and potential key leads and partners. The Union County Community Health Advisory Council (UCCHAC) has been the leader in community health improvement planning and implementation of the CHIP. This volunteer group has worked together for multiple years on various needs assessment and community health planning activities. The input of the UCCHAC was instrumental to the ability of the key CHIP staff at the Union County Health Department to update the plan to meet Public Health Accreditation Board standards while maintaining the community-centered focus of the plan.

Addendum Table 1. Union County CHIP Goals, Objectives, Strategies, Performance Measures and Key Leads and Partners, 2013 Update.

Goals	Measurable Outcome Objective(s)	Strategies and Interim Objectives	Performance Measures	Key Leads and Partners
<u>Strategic Priority:</u> Access to effective, efficient and comprehensive personal health services.				
GOAL 1 – All persons in Union County will have access to high quality, affordable health care through the continuum of life.	Objective 1.1 By December 31, 2015, increase the percentage of Bradford County adults who report that they have a personal doctor to 86.0% (Baseline:	Strategies <ul style="list-style-type: none"> • Develop ongoing funding sources to ensure primary care services are accessible for all. • Conduct outreach activities to provide information to the public on services that are 	<ul style="list-style-type: none"> • Utilization messages developed. • Marketing and awareness campaign developed. • Number of residents exposed to utilization messages. • Number of media partners. • Number of exposures to 	<ul style="list-style-type: none"> • Local physicians • Lake Butler Hospital • New River Health Center • Union County Health Department

Addendum Table 1. Union County CHIP Goals, Objectives, Strategies, Performance Measures and Key Leads and Partners, 2013 Update.

Goals	Measurable Outcome Objective(s)	Strategies and Interim Objectives	Performance Measures	Key Leads and Partners
	<p>83.7% in 2010, Florida CHARTS).</p> <p><u>Objective 1.2</u> By December 31, 2015, increase the rate of licensed physicians in Bradford County from a 2009-2011 rolling average of 51.7 per 100,000 residents to 55.0 per 100,000 (Source: Florida CHARTS).</p> <p><u>Objective 1.3</u> By December 21, 2015, reduce the percentage of adult residents of Bradford County who could not see a doctor at least once during the past year due to cost to 18.0% (Baseline: 20.2%, 2010 Department of Health, Florida CHARTS).</p>	<p>available within the county.</p> <p><u>Objectives</u></p> <ul style="list-style-type: none"> • By Dec., 2012 have a federally qualified health center in Union County to increase access to care (New River Community Health Care Center). • By 2013 have ongoing community education in a variety of locations promoting healthy behaviors among the people in Union County. • By 2014, the number of people in Union County not accessing care will be reduced by 20%. • By 2013, reduce the number of hospitalizations for people living in Union County. 	<p>utilization messages through media partners.</p> <ul style="list-style-type: none"> • Creation of informational website on appropriate utilization of community resources. • Number of website hits from partners who link informational materials to their websites. • Percentage of persons reporting that they are aware of health services availability in community. • Percentage of persons who became informed about services availability in the community through integrated awareness campaign. • Number of adult participants seeking and receiving care in community health services. • Number of youth participants seeking and receiving care in community health services. • Number of increased dollars being spent in community due to increasing healthcare expenditures within the county. • Number of hospitalization and preventable hospitalizations. 	<ul style="list-style-type: none"> • Other health facilities and providers • Chamber of Commerce • Media • Local businesses • Union County Community Health Advisory Council
<u>Strategic Priority:</u> To decrease the burden of chronic diseases by decreasing the prevalence of obesity.				
GOAL 2 - To reduce the rate of obesity in Union County.	<p><u>Objective 2.1</u> By December 31, 2015, reduce the percentage of overweight or obese adults to 62.4% (Baseline: 67.4%, 2010 BRFSS)</p>	<p><u>Strategies</u></p> <ul style="list-style-type: none"> • Provide evidence based, health education and outreach services to improve health outcomes. • Expand the number of community partners that adopt promotion of 	<ul style="list-style-type: none"> • Health messages developed. • Marketing and awareness campaign developed. • Number of residents exposed to health messages. • Number of media partners. • Number of exposures to 	<ul style="list-style-type: none"> • UNION County Health Department • Lake Butler Hospital • Union County Community Health Advisory

Addendum Table 1. Union County CHIP Goals, Objectives, Strategies, Performance Measures and Key Leads and Partners, 2013 Update.

Goals	Measurable Outcome Objective(s)	Strategies and Interim Objectives	Performance Measures	Key Leads and Partners
	<p><u>Objective 2.2</u> By December 31, 2015, the percentage of Bradford County high school students whose BMI classify them as overweight or obese will be below the Florida percentage (Baseline: must obtain for Bradford County but state baseline is 25.1%, 2011 Florida YRBS).</p> <p><u>Objective 2.3</u> By December 31, 2015, increase the percentage of adults who eat at least five servings of fruits and vegetables per day to at least 21.0% (Baseline: 18.8%, 2010 BRFSS).</p> <p><u>Objective 2.4</u> By December 31, 2015, increase the percentage of adults who meet vigorous physical activity recommendations to 30.0% (Baseline: 26.2%, 2007 BRFSS).</p> <p><u>Objective 2.5</u> By December 31, 2015, the percentage of Bradford County high school students who report physically active for 60 or more minutes on 5 of the past 7 days will be above the Florida percentage (Baseline: must obtain for Bradford County but</p>	<p>healthy behaviors as a priority for the organization.</p> <ul style="list-style-type: none"> • Increase access to healthy food choices. <p><u>Objectives</u></p> <ul style="list-style-type: none"> • Conduct at least three community education activities utilizing a wide range of partners on a routine basis in various locations within the county. • Partner with at least five faith based organizations to encourage healthy food choices. • Promote healthy behaviors through monthly news articles in at least two settings. 	<p>health messages through media partners</p> <ul style="list-style-type: none"> • Creation of informational website. • Number of website hits from partners who link informational materials to their websites. • Percentage of persons reporting that they are aware of wellness opportunities in community. • Percentage of persons who became informed about wellness opportunities in the community through integrated awareness campaign. • Number of adult participants in wellness programs. • Number of youth participants in wellness programs. • Number of participants in wellness programs who made a positive change in their health outcomes or health behavior. 	<p>Council</p> <ul style="list-style-type: none"> • New River Community Health Center • Media • School Systems • UF-IFAS Extension Office • Local businesses • Farmers markets • Local gyms • Local government • Parks and Recreation Departments • Local restaurants

Addendum Table 1. Union County CHIP Goals, Objectives, Strategies, Performance Measures and Key Leads and Partners, 2013 Update.

Goals	Measurable Outcome Objective(s)	Strategies and Interim Objectives	Performance Measures	Key Leads and Partners
	state baseline is 43.6%, 2011 Florida YRBS).			
<u>Strategic Priority:</u> To reduce the incidence of teen births and sexually transmitted disease in Union County.				
GOAL 3 – To promote healthy family relationships including parenting skills in Union County.	<p><u>Objective 3.1</u> By December 31, 2015, decrease the three-year rolling average birth rate for females age 15-19 to 52.4 per 1,000 females aged 15-9 (Baseline: 2010-12 rate of 57.4, Florida CHARTS).</p> <p><u>Objective 3.2</u> By December 31, 2015, reduce the rate of total Gonorrhea, Chlamydia and infectious Syphilis cases to 750.0 per 100,000 population (Baseline: 2010-12 three-year average of 787.7 per 100,000, Florida CHARTS).</p>	<p><u>Strategies</u></p> <ul style="list-style-type: none"> • Provide evidence based outreach services in the school and community setting to increase awareness about healthy relationships. • Conduct community wide seminars for adults in Union County on various topics that enhance and promote healthy family relationships. <p><u>Objectives</u></p> <ul style="list-style-type: none"> • By 2013 provide educational interventions in at least three community settings on awareness and prevention strategies for reducing teen pregnancy and promotion of healthy relationships. • By 2013 provide information on health statistics relevant to healthy relationships for at least five organizations to include businesses, community agencies, faith based organizations and avenues for support for family issues. • By 2014, reduce the rate of teen births among youth 15-17 years of age by 5% in Union County. 	<ul style="list-style-type: none"> • Impact of STDs and teen pregnancy and best practices for minimizing messages developed. • Marketing and awareness campaigns developed. • Number of residents exposed to impact and best practices messages. • Number of media partners. • Number of exposures to impact and best practices messages through media partners. • Creation of informational website on impact and best practices. • Number of website hits from partners who link informational materials to their websites. • Percentage of persons reporting that they are aware of health services availability in community. • Percentage of persons who became informed about impact and best practices in the community through integrated awareness campaign. • Number of youth participants seeking and receiving information and services family planning and sexual health education. • Numbers of teen births and repeat teen births. • Number and rates of cases of key STDs. 	<ul style="list-style-type: none"> • Union County Health Department • School system • Faith-based groups • Youth groups • Local government • Media • Union County Community Health Advisory Council

Alignment with State and National Priorities

The 2013 Union County Community Health Improvement Plan Update has been reviewed for alignment with the following state and national guidelines:

- Florida State Health Improvement Plan 2012-2015 (April 2012) from the Florida Department of Health
- Healthy People 2020 from the United States Department of Health and Human Services
- National Prevention Strategy – America’s Plan for Better Health and Wellness (June 2011) from the National Prevention Council

The strategies and objectives under each goal were reviewed to determine where within each of these state or national guidelines they were in alignment. Addendum Table 2 summarizes where the 2013 Union County CHIP Update strategies objectives align with the various state and national standards and guidelines.

Addendum Table 2. Union County CHIP Alignment with Healthy People 2020 (HP2020), Florida State Health Improvement Plan (FSHIP) and National Prevention Strategy (NPS).

Strategies and Objectives	HP2020	FSHIP	NPS
<u>Strategic Priority:</u> Access to effective, efficient and comprehensive personal health services. GOAL 1 – All persons living in Union County will have access to high quality, affordable health care through the continuum of life.			
<u>Strategies</u> <ul style="list-style-type: none"> • Develop ongoing funding sources to ensure primary care services are accessible for all. • Conduct outreach activities to provide information to the public on services that are available within the county. <u>Objectives</u> <ul style="list-style-type: none"> • By Dec., 2012 have a federally qualified health center in Union County to increase access to care (New River Community Health Care Center). • By 2013 have ongoing community education in a variety of locations promoting healthy behaviors among the people in Union County. 	Topic Areas): Access to Health Services Objective(s): AHS-1;AHS-4;AHS-5; AHC-6; AHS-7; AHS-8; AHS-9	Strategic Issue Area(s): Access to Care Goal AC1, Pg. 23 Goal AC2, Pg. 23 Goal AC3, Pg. 24 Goal AC4, Pg. 25 Goal AC5, Pg. 26 Goal AC6, Pg. 27 Goal AC7, Pg. 28	Strategic Direction(s): Clinical and Community Preventive Service, Pg. 18 Empowered People, Pg. 22

Addendum Table 2. Union County CHIP Alignment with Healthy People 2020 (HP2020), Florida State Health Improvement Plan (FSHIP) and National Prevention Strategy (NPS).

Strategies and Objectives	HP2020	FSHIP	NPS
<ul style="list-style-type: none"> By 2014, the number of people in Union County not accessing care will be reduced by 20%. By 2013, reduce the number of hospitalizations for people living in Union County. 			
<p><u>Strategic Priority:</u> To decrease the burden of chronic diseases by decreasing the prevalence of obesity.</p> <p>GOAL 2 – To reduce the rate of obesity in Union County.</p>			
<p><u>Strategies</u></p> <ul style="list-style-type: none"> Provide evidence based, health education and outreach services to improve health outcomes. Expand the number of community partners that adopt promotion of healthy behaviors as a priority for the organization. Increase access to healthy food choices. <p><u>Objectives</u></p> <ul style="list-style-type: none"> Conduct at least three community education activities utilizing a wide range of partners on a routine basis in various locations within the county. Partner with at least five faith based organizations to encourage healthy food choices. Promote healthy behaviors through monthly news articles in at least two settings. 	<p>Topic Area(s):</p> <p>Nutrition and Weight Status Objective(s): NWS-5; NWS-8; NWS-9; NWS-11 Sub-objective(s): NWS-11.5</p> <p>Physical Activity Objective(s): PA-1; PA-2; PA-3; PA-4; PA-5; PA-6; PA-7; PA-8</p>	<p>Strategic Issue Area(s):</p> <p>Chronic Disease Prevention Goal CD1, Pg. 14 Goal CD2, Pg. 15 Goal CD3, Pg. 16</p>	<p>Priorities:</p> <p>Empowered People, Pg. 22</p> <p>Healthy Eating, Pg. 34</p> <p>Active Living, Pg. 38</p>

Addendum Table 2. Union County CHIP Alignment with Healthy People 2020 (HP2020), Florida State Health Improvement Plan (FSHIP) and National Prevention Strategy (NPS).

Strategies and Objectives	HP2020	FSHIP	NPS
Strategic Priority: To reduce the incidence of teen births and sexually transmitted diseases in Union County. GOAL 3 – To promote healthy family relationships including parenting skills in Union County.			
<u>Strategies</u> <ul style="list-style-type: none"> Provide evidence based outreach services in the school and community setting to increase awareness about healthy relationships. Conduct community wide seminars for adults in Union County on various topics that enhance and promote healthy family relationships. 	Topic Area: Family Planning Objective(s): FP-8 Sexually Transmitted Diseases Objectives(2): STD-1; STD-2; STD-3; STD-4; STD-5; STD-6; STD-7; STD-8	Strategic Issue Area(s): Health Protection Goal HP1, Pg. 25 Access to Care Goal AC2, Pg. 23	Strategic Direction(s): Empowered People, Pg. 22 Priority: Reproductive and Sexual Health, Pg. 44
<u>Objectives</u> <ul style="list-style-type: none"> By 2013 provide educational interventions in at least three community settings on awareness and prevention strategies for reducing teen pregnancy and promotion of healthy relationships. By 2013 provide information on health statistics relevant to healthy relationships for at least five organizations to include businesses, community agencies, faith based organizations and avenues for support for family issues. By 2014, reduce the rate of teen births among youth 15-17 years of age by 5% in Union County. 			

Potential Policy Implications

Community health improvement activities and initiatives require both a mix of policy and non-policy changes to accomplish objectives. The Public Health Accreditation Board standards encourage communities to closely review their CHIP objectives and to determine possible policy changes that may need to be made in order to facilitate reaching the desired measurable objective. Addendum Table 3 catalogs for each objective in the 2013 Union County Community Health Improvement Plan Update the policy changes that may be required or should be considered in order achieve the objective.

Addendum Table 3. Potential policy changes required to achieve goals and objectives of Union County CHIP.

Strategies and Objectives	Potential Policy Changes
<u>Strategic Priority:</u> Access to effective, efficient and comprehensive personal health services. GOAL 1 – All persons living in Union County will have access to high quality, affordable health care through the continuum of life.	
<u>Strategies</u> <ul style="list-style-type: none"> • Develop ongoing funding sources to ensure primary care services are accessible for all. • Conduct outreach activities to provide information to the public on services that are available within the county. <u>Objectives</u> <ul style="list-style-type: none"> • By Dec., 2012 have a federally qualified health center in Union County to increase access to care (New River Community Health Care Center). • By 2013 have ongoing community education in a variety of locations promoting healthy behaviors among the people in Union County. • By 2014, the number of people in Union County not accessing care will be reduced by 20%. • By 2013, reduce the number of hospitalizations for 	<ul style="list-style-type: none"> • Individual healthcare facilities, clinics and practices may need to change policies to work together to promote community-wide message that Bradford County is the choice for residents for health care and a destination for healthcare providers. • Individual healthcare facilities, clinics and practices may need to change policies to offer more incentives for providers to locate in Bradford County and for residents to seek care here. • Local government, the Chamber of Commerce and economic development entities may need to reconsider policies or focus of economic development policies (or rather the lack of focus of economic development policies supporting the healthcare sector). • Individual healthcare facilities, clinics and practices may need to change their policies of acceptance of indigent and charity care cases. • More national state and national policy changes may need to occur so that Florida is an active participant in health reform and expansion of care to the underserved. • Local and state DOH policy support to further develop and expand the New River Community Health Center at the Union County Health Department.

Addendum Table 3. Potential policy changes required to achieve goals and objectives of Union County CHIP.

Strategies and Objectives	Potential Policy Changes
people living in Union County.	
Strategic Priority: To decrease the burden of chronic diseases by decreasing the prevalence of obesity. GOAL 2 – To reduce the rate of obesity in Union County.	
<u>Strategies</u> <ul style="list-style-type: none"> • Provide evidence based, health education and outreach services to improve health outcomes. • Expand the number of community partners that adopt promotion of healthy behaviors as a priority for the organization. • Increase access to healthy food choices. <u>Objectives</u> <ul style="list-style-type: none"> • Conduct at least three community education activities utilizing a wide range of partners on a routine basis in various locations within the county. • Partner with at least five faith based organizations to encourage healthy food choices. • Promote healthy behaviors through monthly news articles in at least two settings. 	<ul style="list-style-type: none"> • Funding policies to have someone in the school system to be able to take BMI measurements. • School policies regarding parent consent may need to be addressed. • Policies may be needed to seek BMI calculation requirements at entrance of school year like required immunizations. • Encourage local businesses that contribute to obesity and overweight to change practices. • Local government policies may need to be enacted to encourage the above. • State government and local school system guidelines on school time allocated for physical education and wellness education may need to be addressed. • Encourage local businesses that contribute to obesity and overweight to change practices. • Local government policies may need to be enacted to encourage the above. • Encourage local businesses that contribute to more physical activity. • Local government policies may need to be enacted to encourage the above. • Health insurance policies may need to change their policies to incentivize physical fitness. • Encourage local businesses that contribute to better eating habits. • Local government policies may need to be enacted to encourage the above. • Health insurance policies may need to change their policies to incentivize healthy eating. • National, state and local nutritional guidelines and policies for school meals many need to be changed. • Local government policies may need to be enacted to encourage the above. • Health insurance policies may need to change their policies to incentivize healthy eating.
Strategic Priority: To reduce the incidence of teen births and sexually transmitted diseases in Union County. GOAL 3 – To promote healthy family relationships including parenting skills in Union County.	
<u>Strategies</u> <ul style="list-style-type: none"> • Provide evidence based outreach services in the school and community setting to increase awareness about 	<ul style="list-style-type: none"> • School system policies may need to change for enhanced sexual health education. • Education to change community perspectives on sexual health and family planning may be needed to challenge informal policies and procedures regarding community discussion of these issues. • Faith-based groups may need to change policies on the data and information they share in their ministries on these issues.

Addendum Table 3. Potential policy changes required to achieve goals and objectives of Union County CHIP.

Strategies and Objectives	Potential Policy Changes
<p>healthy relationships.</p> <ul style="list-style-type: none"> • Conduct community wide seminars for adults in Union County on various topics that enhance and promote healthy family relationships. <p><u>Objectives</u></p> <ul style="list-style-type: none"> • By 2013 provide educational interventions in at least three community settings on awareness and prevention strategies for reducing teen pregnancy and promotion of healthy relationships. • By 2013 provide information on health statistics relevant to healthy relationships for at least five organizations to include businesses, community agencies, faith based organizations and avenues for support for family issues. • By 2014, reduce the rate of teen births among youth 15-17 years of age by 5% in Union County. 	

Advisory Council Bylaws

Union County Community Health Advisory Group (UCCHAG) Bylaws

Article I: Name

This organization shall be known as the Union County Community Health Advisory Group, hereinafter referred to as UCCHAG.

Article II: Vision and Mission

The vision of the UCCHAG shall be to make Union County the healthiest in Florida.

The mission of the UCCHAG shall be to identify, address, and act upon key health issues and to improve the health of the community as a whole.

Article III: Membership

Section 1. Classifications and Qualifications of Membership

The general members of the UCCHAG consist of health care providers, organizational representatives, and individuals who live or work in Union County and who have attended at least one meeting during the last calendar year. The calendar year shall be from January 1 through December 31.

Section 2. Powers and Duties

General members of the UCCHAG shall have the following powers and duties:

- A. Perform any and all duties imposed upon them collectively or individually by these Bylaws, and State or Federal statute or regulation.
- B. Speaking and voting rights at meetings.
- C. Elect the nine (9) members to the UCCHAG Steering Committee during the last meeting of the calendar year.
- D. Elect the Chair, Vice-Chair, and Secretary from the UCCHAG Steering Committee during the last meeting of the calendar year.

Section 3. Voting

Each general member shall have one (1) vote. Each act or decision done or made by a majority

of the voting members present and voting at a meeting duly held is the act of the membership. No voting by proxy shall be allowed.

Article IV: Meetings

Section 1. Regular and special meetings

- A. The UCCHAG shall hold meetings in which all general members are to welcome attend.
- B. General members shall be given written or electronic notice seven (7) days in advance of each meeting and the annual meeting.
- C. Parliamentary procedure for all meetings of the UCCHAG shall be in accordance with commonly accepted rules of order.
- D. The chair, elected by the general membership, will be responsible for facilitating all of the meetings. The chair has no voting rights, unless in the situation of a tie vote.
- E. The UCCHAG will meet at least once during each quarter of the year.

Section 2. Quorum

A quorum for the regular meetings shall be a minimum of four voting members and the Chair or Vice-Chair. However, the general members present may meet as a committee of the whole to review the business docketed for the stated meeting and recommend action by the UCCHAG at its next stated meeting, or a majority of the general members present at such meetings may adjourn to a certain time or until the time fixed for the next regular meeting of the UCCHAG.

Section 3. Presiding Officer

Meetings of the general membership shall be presided over by the Chair, if present or by the Vice-Chair if the Chair is absent. If both the Chair and the Vice-Chair are not present at the meeting, it shall be presided over by a chairperson chosen by the Chair. If the Chair has not designated a chairperson, one shall be selected by a majority of members present.

Article V: Officers

Section 1. Officers

The officers of the UCCHAG shall be chair, vice-chair, and secretary.

Section 2. Election of Officers

Any general member of the corporation is qualified to be an officer of the organization. Officers shall be elected annually, during the last meeting of the calendar year, by the general membership and each such officer shall hold office until he/she resigns or is removed or is otherwise disqualified to serve, or until his/her successor shall be elected and qualified, whichever occurs first. The term of all officers shall be one (1) year, and no person shall serve more than two (2) consecutive terms in the same capacity as an officer of the UCCHAG.

Upon initial adoption of these bylaws, an interim chair will be elected to serve until the first official election of officers in December 2009. The term of the officers will begin on January 1, 2010.

Section 3. Removal and Resignation of Officers

Any officer may be removed for cause by a majority of the general members at any regular or special meeting of the UCCHAG and such officer shall be removed should he/she cease to be qualified for the office as herein required. Any officer may resign at any time by giving written notice to the UCCHAG.

Any such resignation shall take effect on the date of the receipt of such notice or at any later time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 4. Filling Vacancies

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the general membership for the unexpired portion of the term.

Section 5. Duties of the Chair

The duties of the Chair of the UCCHAG shall be:

- A. To perform all such duties as are incident to this office and such other duties as may be required by law, or by these Bylaws or which may be prescribed from time to time by the general members;
- B. To preside at meetings of the general membership.

Section 6. Duties of the Vice-Chair

In the absence of the chair, or in the event of inability or refusal to act, or if the office be vacant, the Vice-Chair shall perform all the duties of the Chair, and when so acting shall have all the powers, and be subject to all the restrictions of the Chair. The Vice-Chair shall have such other powers and perform such other duties as may be prescribed by law, or by these Bylaws, or as may be assigned to this office from time to time by the general membership.

Section 7. Duties of the Secretary

The duties of the Secretary of the UCCHAG shall be:

- A. To monitor attendance at UCCHAG meetings;
- B. Record minutes of the UCCHAG meetings;
- C. Distribute meeting announcements and meeting materials to the general membership of the UCCHAG at least seven (7) days prior to scheduled meetings.

Article VI: Committees

Section 1. Standing Committees

- A. Steering Committee:
Steering Committee members must live AND work in Union county. The Steering Committee is created comprised of the following representation of the general membership:
One (1) healthcare provider
One (1) citizen at-large
One (1) elected official/ chair of the County Commission
One (1) Union County Schools representative
One (1) senior (65 years of age and up) representative
One (1) public health
One (1) business owner
One (1) representative from the Department of Corrections
One (1) hospital representative

Members of the Steering Committee are voted on by the general membership during the last meeting of the calendar year. The members of the Steering Committee shall serve for a term of one

(1) year. The purpose of the committee is to provide oversight to the UCCHAG and make recommendations for action for the UCCHAG. The committee shall be chaired by the UCCHAG Chair and empowered to act on behalf of the general members between stated meetings of the UCCHAG and/or in emergency situations. The Steering Committee shall meet at least once every quarter on the call of the Chair. One-half plus one of the members present at a meeting shall constitute a quorum of the Steering Committee.

Section 2. Committees

The general membership may authorize the creation, prescribe the term and define the powers and duties of such study, ad hoc, and other committees, not specifically created by these bylaws, as may from time to time, be necessary or useful in the conduct of the organization's business.

Section 3. Appointment of Officers

Chairs of the committees shall be appointed from the governing body by the UCCHAG Chair, subject to the approval of the general membership. The committee chair shall serve for a term of one (1) year or until the committee is dissolved, whichever comes first. The chairperson may be reappointed.

Section 4. Rules of Procedure

Each committee may adopt rules for its own government and procedure not inconsistent with law or with the Bylaws. Meetings may be conducted by telephone conference call, provided that each member has been notified of the date and time.

Section 5. Meetings

The committee shall meet from time to time on call of the Chair or the committee chairperson.

At least seventy-two (72) hours notice shall be given to all committee members by the person calling the meeting.

Section 6. Quorum

A quorum for the committee meetings shall be a fifty percent (50%) plus one of the committee members.

Article VII: Conflicts of Interest

Section 1. Definition

No member of this organization or any committee or any other entities appointed by the Membership shall vote on any matter in which that individual has a personal, financial, or fiduciary interest. Individuals deemed to have a conflict of interest when voting on a particular item include but may not be limited to owners, investors, or others who have a financial or capital interest, employees, and medical staff members, members of any advisory or policy-making board, whether salaried or voluntary and persons under contract.

Section 2. Disclosure

Members who have or have had such relationships with any individual or entity involved in any matter before this organization or any entity appointed by the membership must make public disclosure of such relations before any action is taken.

Article VII: Amendment to the Bylaws

These Bylaws may be revised or amended by a majority vote of the general members of the UCCHAB present at duly constituted membership meeting provided that each member receives written notice of the proposed changes no less than fourteen (14) days prior to the voting.

Approved 9/27/09